

**Christ Church Vestry Meeting Minutes**  
**Saturday, January 11, 2019, 3:45 PM**  
**Earle Conference Room, Parish House**

**Attending:** Harrison McLeod (Rector), Ben Horne (Senior Warden), Ashley Reynolds (Junior Warden), Anne Arrington, Nelson Arrington, Milton Bates, Emily Davis, Jordan Earle, Elizabeth Fletcher, Mac Gentile, Nancy Kennedy, Chris Klasing (Treasurer), Wade Kolb (Assistant Chancellor), George E. McCall, Cecil Nelson (Chancellor), Dan Seaman (Assistant Treasurer), Laura Whitney (Secretary of the Vestry), Penn Williams, Helen Wynkoop, and Sherri Allred (Clerk of the Vestry).

**Absent:** Norma Givens

The Rev. Dr. Harrison McLeod opened the meeting at 3:45 PM following the Vestry Retreat.

**Executive Summary of Actions:**

- The budget will be presented for approval at the February meeting.
- The Vestry authorized up to \$10,000 from Bicentennial funds to work with the Wyche firm to create a structure that will allow Christ Church to move forward with the after-school mentoring program with the understanding that it is not a commitment to further the after-school mentoring program without the approval of the Vestry.
- The Vestry approved the re-designation of the \$50,000 that is currently set aside in the reserve fund for the White Horse Road Satellite Campus, to now be for the use of the after-school mentoring program.
- The Vestry authorizes \$23,500 for a feasibility study to determine whether to take the next step towards a Capital campaign.
- The Vestry passed a motion to explore options on how to leverage the properties of the church
- The Vestry authorized McNeil Epps and Keith Jones at NAI Earle Furman to conduct basic inquiry as to the physical condition and economics of the apartment house on 5 Pettigru St.
- The Vestry authorized up to \$15,000 for labor and materials to paint the vacant "Tudor" house at 107 Broadus Ave. The quote obtained includes the following: pressure washing exterior, scrape lose paint and re-caulk, and paint trim, walls, and soffit

**Rector's Report:**

Harrison had nothing additional to report.

**Senior Warden's Report:**

Ben asked Vestry members to attend the committee meetings of their Vestry assignments. He said it is important to be a part of the committees.

**Junior Warden's Report:**

Ashley asked Vestry members to be attentive to the Bicentennial Kickoff Brunch sign up. She said all Vestry members should be involved in the kickoff event by attending and/or volunteering.

**Treasurer's Report:**

Chris and Dan had nothing additional to report.

Harrison said there is additional information coming in the next few weeks that will factor in to balancing the budget, so he will present it for approval at the February Vestry meeting.

**Approval of November Meeting Minutes:**

Minutes from the December meeting will be approved at the February meeting.

**New Business:**

***After-School Mentoring Program***

Harrison reported that the launch committee for the After-School Mentoring Program has been formed, and he would like the Vestry to empower the group to move forward. Wade reported that moving forward would involve two steps: 1) Form a non-profit organization and 2) put together a package for the IRS for 501 c (3) status, which would include a business plan, board members, and a description of activities. There was discussion from Vestry members that programmatically, there remains a lot of questions. Nelson explained that an approval would be to create the non-profit now; the approval to move forward with the project will come back to the Vestry later.

- Motion: Nelson Arrington made a motion that the Vestry authorize up to \$10,000 from Bicentennial funds to work with the Wyche firm to create a structure that will allow Christ Church to move forward with the after-school mentoring program with the understanding that this is not a commitment to further the after-school mentoring program without the approval of the Vestry.
- Second: Milton Bates
- Vote: Approved unanimously
- Motion Carried.

***Faith in Action Reallocation of Funds***

Anne Arrington reported that the Faith in Action committee is making big progress with after-school mentoring program. A launch committee has been formed and will start meeting this month. The committee includes the following: Tim Brockman, Kay Jenkins, Donald Duncan, Sarah Marczynski, Kevin Mertens, Susan Clark, Nelson Arrington, Sonya Brooks, Wayne McDonald, Sharon Landis, Sally Skardon, Betty Teague, Claire Cappio, Joe Waters, and Cliff Roy. Anne said that the Faith in Action Committee is supportive of their efforts. Anne reported that there is currently \$50,000 in a reserve fund that was set aside to be used for a Next Project. This proposed project was to be a joint venture with Project Host to serve the Hispanic community in the White Horse Road area. Project Host is now serving that community by other means and the person championing the project has moved away. The Faith in Action Committee voted unanimously on Tuesday to re-designate those funds to be used for the Choir School. That vote must be approved by the Vestry.

- Motion: Anne made a motion that the Vestry approve the re-designation of the \$50,000 that is currently set aside in the reserve fund for the White Horse Road Satellite Campus, to now be for the use of the after-school mentoring program.
- Second: No second required; committee motion
- Vote: Approved unanimously
- Motion Carried.

### ***Capital Campaign Feasibility Study***

Harrison said that there is a proposal that we authorize \$23,500 for a feasibility study to determine whether to take the next step towards a Capital campaign. The \$23,500 would come out of the capital campaign if there is one.

- Motion: Anne Arrington made a motion that the Vestry authorize \$23,500 for a feasibility study to determine whether to take the next step towards a Capital campaign.
- Second: Penn Williams
- Vote: Approved unanimously
- Motion Carried.

### ***Property Committee Resolutions***

Jordan Earle reported that the Property Committee approved three motions during the Properties Task Force meeting on January 8, 2020. The Task Force brought these motions to the Vestry for approval.

1. The Vestry passed a motion to explore options on how to leverage the properties of the church.
  - Motion: Jordan Earle
  - Second: No second required; committee motion
  - Vote: Approved unanimously
  - Motion Carried.
2. The Vestry authorizes McNeil Epps and Keith Jones at NAI Earle Furman to conduct basic inquiry as to the physical condition and economics of the apartment house on 5 Pettigru St.
  - Motion: Jordan Earle
  - Second: No second required; committee motion
  - Vote: Approved unanimously
  - Motion Carried.
3. The Vestry authorizes up to \$15,000 for labor and materials to paint the vacant "Tudor" house at 107 Broadus Ave. The quote obtained includes the following: pressure washing exterior, scrape lose paint and re-caulk, and paint trim, walls, and soffit.
  - Motion: Jordan Earle
  - Second: No second required; committee motion
  - Vote: Approved unanimously
  - Motion Carried.

### **Ministry Area Reports**

Ministry Area Reports from department heads were distributed prior to the meeting via email. There were no updates or additions.

### **Adjournment**

The meeting was adjourned at 5:00 PM. Attendees convened in the chapel for Eucharist.

Respectfully submitted, Sherri Allred, Clerk of the Vestry