

Vestry Meeting – September 20, 2016

5:00 PM, Earle Conference Room, Christ Church Parish House

Attending: Harrison McLeod (Rector), Sam Erwin (Sr. Warden), Bill Kehl (Chancellor), Nelson Arrington, Dena Benedict, Tom Croft, Chris Klasing (Treasurer), Wayne McDonald, Bryant Nixon, Ben Norwood, Louise Oxner, Chuck Reichert, Lizzy Sterling, Betty Teague, Brent Williams, Rose Cuddy (Recorder)

Special Guests: Jackson Hughes, Price Cameron, Lauren Sigmon (Resource Development), Donald Duncan, Frances Poe, Monroe Free

Absent: Bill Hardaway (Jr. Warden), Dan Seaman (Assistant Treasurer), Beth Smith.

August Minutes

The August Vestry Meeting minutes were distributed by email prior to the meeting.

A motion to accept the minutes was made by Wayne McDonald and seconded by Betty Teague. All voted in favor, none were opposed.

Special Reports

Jackson Hughes, Restoration Update

Jackson reported that construction has begun. Demolition is progressing in the Undercroft. We are a bit behind with the drawings due to the decision to create a new Chapel. Drawings should be presented to the City, comments will take 10-15 days. Final pricing will be determined by the next Vestry meeting and hopefully a full contract with timeline will be ready by the next meeting. Pricing is remaining within the budget. Jackson asked for questions from the Vestry. Sam asked about the beginning of construction. Jackson said the pace will continue to pick up and a construction zone fence will be put around the church. An authorization for current project was signed. Vestry members Tom Croft and Bryant Nixon also serve on the project's committee.

Lauren Sigmon, Resource Development Director

Lauren updated the Vestry on efforts to make this year's annual giving campaign more personal.

She distributed a sheet for Vestry members to complete. She asked them to note the top ten parishioners/friends with whom each member has a close relationship. Please let her know these names by Friday. She asked them to personally invite these parishioners to come to the October 2 Food Truck Fest Annual Giving Kickoff and to make a pledge. In addition, Vestry and the Annual Giving Cabinet will each be given several names of parishioners to contact over the six-week campaign.

Last year, 700 units pledged. There are approximately 350 units who pledged in prior years, but who didn't give last year, thus providing an opportunity to increase the number of pledges. A script and messaging will be provided. This will also be an opportunity to invite more people to be engaged in the life of the church. Lauren also plans to ask the Vestry to write personal thank you notes to those who are pledging.

Lauren has invited the Annual Giving Cabinet, the Finance Committee, the Staff and the Vestry to have their pledges turned in by September 27. We want to be able to say that 100% of these groups have already pledged when announcements are made at the October 2 kickoff event. She was excited to announce that 70% of the staff have turned in their pledge cards since this morning. She thanked the Vestry for their part in efforts to reach the 800 pledge goal.

Frances Poe, Faith in Action Director: Habitat/Christ Church Memorandum of Understanding

Harrison introduced Wayne McDonald, Vestry Liaison for Faith in Action, who introduced Frances Poe (Director of Faith in Action) and Monroe Free (President of Habitat for Humanity and a Faith in Action committee member). He called the Vestry's attention to the Memorandum of Understanding regarding the Jenkins Street property. This information was distributed via email last week along with the agenda. This requires action by the Vestry tonight. He turned the program over to Frances, who, along with Monroe, gave a presentation about the property plan and provided a handout.

The property is located directly behind the Sterling Hope Center on land that the church had purchased for mission purposes. The purpose of housing came from the Community itself, which described the need for affordable housing for families (home ownership of homes built by Habitat) and seniors (rental duplexes built by Homes of Hope). Terms used are "affordable housing" or "workforce housing." Monroe addressed the fact that the housing market in Greenville is beginning to outpace the workforce – this has economic implications but, from a Christian perspective, also has justice implications. Monroe also responded to questions related to the gentrification of the area, which is occurring especially within the city lines.

Harrison said that the MOU would be the first step in the build process. If approved, in the future, the Vestry will need to approve the deeding of the property to Habitat.

A motion to accept the MOU as presented was made by Louise Oxner and seconded by Bryant Nixon. Discussion was invited. All voted in favor to approve the MOU.

Frances also gave the Vestry a brief report on the information in an attached handout about the Next Projects for FIA, highlighting that tomorrow at 10:00 AM, at the old armory on Laurens Road, a press conference will be held before the 30,000 books are given away at the Book Distribution.

Chancel and Chapel Design: Special Guest Donald Duncan, Principal Organist and Director of Music

Donald distributed a handout of the proposal for the visual elements of the organ façade for the Chancel area. After viewing multiple options, the first handout is plan is the one that they feel would best suit the purposes. Questions were asked regarding the visual pipework. Donald distributed a plan that included grillwork and no pipes. The Vestry has previously approved the funding for the project.

After extended discussion, the Vestry was comfortable moving forward with the grillwork only with the codicil that pipes could be added later if so chosen. The motion was made by Nelson Arrington, and Dena Benedict seconded. All voted in favor. None were opposed. Donald will contact Cornell Zimmer to proceed. Lizzy Sterling, Libby Kehl, Evelyn McDonald, Mauldin Avinger and Tim

Hughes are a committee who will meet to discuss everyday design items that come up, but larger decisions will be brought to the Vestry.

Rector's Report

Harrison commented that presenting staff member Lauren, Frances and Donald exhibited a great level of competence and professionalism and noted the considerable gifts they bring to the parish.

Interviews with priest candidates are ongoing. Some Vestry were able to meet with a candidate the night before. Two candidates are currently interviewing for the Youth Director position, which is the most challenging position to fill. A young adult ministry position also remains unfilled, but a great committee of Young Adults has assumed ownership of this ministry. Chris Klasing and a search committee are working on staffing for the Business Office.

ASC services – a few changes, such as raising the altar, will be forthcoming to make worship flow more smoothly for the 10:30 AM service.

Please mark your calendars for the October 30 Confirmation service at 10:30 AM. Harrison said the youth and adults will be received into the church family at the same service. Barbara Harris, the first female bishop in the Episcopal church, will preside at the service. Bishop McLeod and Bishop Hulstrand will also participate in this service.

Senior Warden's Report

Sam reported that a group met today regarding the new overtime regulations which go into effect later this year. It impacts reporting time and makes what is considered work for a church member who also is a staff member more complicated to determine. Bill Kehl brought up a \$500,000 business income exclusion – donations received in a non-profit such as a church are not considered business income. CCEP income would be a question. Additional research will be done.

Junior Warden's Report

No report. Bill Hardaway was away on a business trip.

Treasurer's Report

Chris noted that his report was sent via email. Dena asked a question about the music income deficit. Chris answered that Donald's salary was not originally budgeted. Dr. Thompkins salary was rearranged through the salary budgeted for Tina's salary.

The budget committee meetings begin October 24. New members of the committee are Eric Philpot, Burrell Williams and Laura Whitney.

The Business Office options in filling the Controller position are under discussion.

The temporary chiller rental for the last few months in the Church was determined to be lower than anticipated.

Departmental Reports

Wayne McDonald thanked the Vestry for passing the MOU with Habitat.

Bryant let the Vestry know that Christine is now up to speed and doing a great job as Director of the CCEP. Harrison also noted the engagement level of the preschool board is high.

New Business

Slate of Nominees: Harrison presented the slate of nominees from the Nominations and Elections Committee.

Senior Warden: Bern Mebane, Ben Horne.

Junior Warden: Dena Benedict, Tom Croft

Vestry: Matt Cotner, Jim Baumgardner, Lauren Briles, Chris Cunningham, McNeill Eppes, Kevin Mertens, Ben Ebel, Cotton Clarke, Marshall Johnson, Mauldin Avinger

Delegates: Reg Brooker, Nelson Arrington, Ashley Reynolds

This comes as a motion from the Nominating Committee, Ben Norwood seconded. There was no discussion. The slate was unanimously approved. Harrison will then call the nominees and, upon their acceptance, Rose will email the full slate to the Vestry.

2016 AED Protocol Addition: This corrects the language to reflect the move to the ASC. Wayne McDonald made the motion, Bryant seconded it and, all voted to approve.

Emergency Response Protocol: prepared by Lauren Smythe and Ben Horne. Motion to accept as submitted was made by Lizzy Sterling. Chuck Reichert seconded it. Ben Norwood asked to whom this information would be provided. Harrison said that this will go to ushers and vergers and others at worship services who could be in contact with those who may fall ill. All approved, none were opposed.

October 18 Vestry Meeting Location: CCES – Presentation Room

107 Broadus Update: Chuck Reichert noted the article on the house and an editorial regarding the house. Several parishioners asked him about the publicity with varying viewpoints being expressed. Harrison said he could communicate with the parish about the property via letter if that would be helpful. Tom gave details from the church's presentation to the city and the next steps that are possible and/or likely. Betty Teague asked about relocating the Canterbury Counseling Center there and demolishing the later building where CCC is currently located. The house has also been mentioned as social enterprise part of the Women's Restoration Home. Other potential uses and restrictions will be discussed in the future.

Adjournment

The meeting was adjourned at 7:15 PM.

Respectfully submitted by Rose Cuddy, Recorder

