

Vestry Meeting – January 28, 2017

The meeting was convened at 2: 12 PM.

Attending: Harrison McLeod (Rector), Bern Mebane (Senior Warden), Dena Benedict (Junior Warden), Jim Baumgardner, Lauren Briles, Cotton Clarke, Chris Cunningham, Bill Kehl, Chris Klasing (Assistant Treasurer), Kevin Mertens, Bryant Nixon, Ben Norwood, Louise Oxner, Chuck Reichert, Dan Seaman (Treasurer) Lizzy Sterling, Betty Teague, Brent Williams.

Absent: None.

December Minutes

The December 13, 2016, Vestry Meeting minutes were distributed prior to the meeting by email. A motion to accept the minutes was made by Brent Williams and seconded by Cotton Clarke. All voted to approve, none opposed. The motion carried.

Rector's Report

Harrison McLeod thanked the group for their participation in the Vestry Retreat, which preceded the meeting and lays the groundwork for the year ahead.

Personnel Update: Harrison has spoken with a priest who could be a good fit for Faith Development. Harrison is heavily invested in bringing more diversity to our staff, but finding the right priest for the position is our priority. The intention is to continue this search and those for other open positions with all deliberate speed. Our hope this spring is to bring on a fourth Clergy to work with Bob Chiles in Pastoral Care.

Senior Warden's Report

Bern Mebane addressed the Vestry and said that he is looking forward to working with them.

Junior Warden's Report

Dena Benedict thanked the group for their phone calls to express appreciation to Annual Giving pledgers. She asked the Vestry to complete the calls by January 31.

Treasurer's Report

Chris Klasing reviewed the year end Treasurer's report, which was sent via email earlier in the week. Since we have \$154,000 in unspent income, Chris presented the following recommendations:

- Restore the three reserve accounts in negative numbers.
- Interim Comptroller Jim Davis will receive a \$5,000 retention bonus plus the employer FICA to the temp agency.
- This year's kitchen profit was \$11,000. Karen Walker will receive a \$4,000 bonus for fiscal responsibility. The overage will go to a reserve fund for capital improvements to the kitchen.
- \$70,000 will be held for 2017 deficit reserve.
- Additional payment toward the full Diocesan 2016 asking.

- One-time fees, such as relocation costs, involved in hiring new staff – funds will be placed in reserve against these expenses.

Ben Norwood made the motion to accept the Treasurer's recommendation for these funds. Bryant seconded the motion. The floor was opened for questions and discussion. All voted to approve, none were opposed. The motion carried.

Departmental Reports

No additional information was presented.

New Business

2017 Corporate Resolution: This document has been updated to reflect updated Treasurers, designated Secretary, removing Jeremy Wilkerson (who has resigned), and adding Bern Mebane as Senior Warden. A motion to accept this recommendation from the Treasurers was made by Cotton Clarke, and seconded by Lizzy Sterling. There was no discussion. All voted to approve, none opposed. The motion carried.

The 2017 Diocesan Pledge will come to the Vestry after the revised 2017 Budget is completed and brought to the Vestry next month.

Release and Removal: The Vestry acknowledged the release and removal of former priest Jim Workman from his vows.

Cannon Support Letter: This letter of financial support for our parishioner at seminary has been updated as Michael Cannon moves from postulancy to priest candidate. The motion to accept the updated letter of support for Michael David Winslow Cannon was made by Bryant Nixon and was seconded by Louise Oxner. No discussion ensued. All voted in favor, none were opposed. The motion carried and the document was signed by the Vestry.

Stained Glass Windows: Harrison informed the Vestry that the church has received three bids, ranging from \$300,00 to \$900,000, for the restoration of the stained glass windows. After much discussion, interviews of prospective firms, and review of the processes of restoration and refurbishing of the windows, it is the recommendation of the six members of the stained glass committee to hire Femenella and Associates, who proposed the \$900,000 bid, to restore the Church's stained glass windows. The Femenella proposal is to use as much as they can of the original materials and to leave the windows as intact as possible. It is the most expensive bid, but the least invasive process. The Vestry does not need to vote on the contract, but would need to approve \$425,000 in additional funds over the \$450,000 approved for this project in 2016.

Harrison asked for a motion to engage Femenella up to the sum of \$975,000, to restore the stained glass windows in the church. Betty Teague made the motion, Lauren Briles seconded it. Discussion ensued. It was noted that included in this process was for the company with the winning bid to also provide a maintenance plan for the windows so they will be cared for and left in good condition for generations to come.

During the discussion, Bryant Nixon requested a full updated budget of the Restoration project. Harper Construction is the original contractor, the organ work and the stained glass windows are separate contracts with subcontractors who will work with Harper. Harrison and the Vestry will request Jackson Hughes, Price Cameron and/or David Sickinger from Garvin Design to provide monthly updates

and to come to Vestry meetings with a verbal update. A printed or otherwise visible spreadsheet and schedule will be provided. Bryant asked for a document to be provided to Harrison by Friday, February 3.

All voted to approve the additional funds up to a total of \$975,000 to hire Femenella and Associates for the stained glass restoration project. None were opposed. The motion carried.

Adjournment

The meeting was adjourned at 3:45 PM.

Eucharist followed the meeting and closed the Retreat. The group departed Kanuga.

Rose Cuddy, Recorder