

**Christ Church Vestry Meeting Minutes**  
**Tuesday, December 17, 2019, 5:00 PM**  
**Home of Harrison and Jennifer McLeod**

**Attending:** Harrison McLeod (Rector), Ben Horne (Senior Warden), Ashley Reynolds (Junior Warden), Jim Baumgardner, Lauren Briles, Cotton Clarke, Emily Davis, Jordan Earle, Elizabeth Fletcher (Secretary of the Vestry), Mac Gentile, Norma Givens, Chris Klasing (Assistant Treasurer), Wade Kolb (Assistant Chancellor), George E. McCall, Dan Seaman (Treasurer), Penn Williams, Helen Wynkoop, Anne Arrington, Wade Kolb, and Sherri Allred (Clerk of the Vestry).

**Absent:** Cecil Nelson (Chancellor)

The Rev. Dr. Harrison McLeod opened the meeting with prayer at 5:30 PM.

**Executive Summary of Actions:**

- Newly elected members were given a seat and a voice.
- The Vestry designated a restriction on a Guardian Life Insurance policy
- The Vestry approved November 2019 Meeting Minutes
- The Vestry approved Dr. Chip Whitlock as a Canterbury Counseling Board Member

**Rector's Report**

- Harrison welcomed the newly elected members and asked for a motion to give them a seat and a voice. Anne Arrington made the motion. Cotton Clark seconded. All present were in favor. None were opposed. The motion carried.
- Harrison reported that the staff is planning to start a new program that will involve three pageants during the year. The programming will last for 12 weeks and include a children's pageant, family dinner, and adult classes at the same time. The spring pageant's liturgy will center around Pentecost and the dinners will include kid-friendly choices. He said the staff recognizes that there are several different age groups in the Parish that we need to be attentive to.
- Harrison said that renovations continue in the bookstore in preparation for the Coffee & Connect program. The space will be open 8:30 am – 4:30 pm during the week and will also be available for small groups to meet. He said that on Sunday mornings it will offer a place for newcomers. The program is an extension of the Pastoral Care Ministry. Charles is recruiting volunteers. There will be about 30 volunteers.
- Harrison reported that Jennifer and the staff have gone through the entire database and Jennifer has over 100 volunteers gathered for the Embrace effort. The committee plans to be in touch with every parishioner (4,100 total) in 2020. He told the Vestry that he hopes they will be at church on Jan. 26 for the Bicentennial kickoff. He said the Bicentennial Committee is working with a construction company to remove the cornerstone and locate the time capsule. Julie Haas is coordinating that effort.
- The overall budget is \$600,000 for the Bicentennial, \$475,000 of which has already been raised. The Garden Tour will raise \$100,000 on its own.
- Harrison said that the Vestry will spend a lot of time at the January retreat talking about the finances of the church. Some donors have asked about the next capital campaign. To date, \$1.75

million is available for a capital campaign that has not yet started. He feels that the chapel will be a prominent feature of a capital campaign.

- Harrison said that he is excited about the report that Dan will offer at the Vestry retreat. There are new developments and new things to consider.
- Harrison thanked outgoing Vestry members Jim, Cotton, and Lauren and welcomed new members Nelson Arrington, III; Milton Bates; Nancy Kennedy; Elizabeth Fletcher; and Secretary Laura Whitney.

### **Senior Warden's Report**

Ben said that we have great programs and the environment to do great things inside the church as well as in outreach. He said he will talk about that more at the Vestry Retreat.

### **Junior Warden's Report**

Ashley Reynolds thanked the 2019 Vestry for its incredible leadership. She also presented a gift to Harrison from the Vestry.

### **Treasurer's Report**

#### Monthly Budget Report

Dan Seaman reported that the budget is \$25,000 in the black. He said that pledge receipts were \$63,000 over budget and gross expenses were \$119,000 under budget due mostly to vacant positions. As a result, he said that the church will make the revenue target for the year. He reminded the Vestry that a recommendation will be forthcoming on how to dispose of any surplus. The reserves jumped up by about \$300,000, which is typical. The construction loan has been paid down by \$100,000, which leaves a balance of \$70,000. The Vestry will talk about debt in January at the retreat.

Dan notified the Vestry that there is a life insurance policy that was contributed to the church with no documentation about what it was earmarked for. The cash value is approaching \$500,000 and the death benefit is \$100,000 more. This policy shows in the books as an unrestricted endowment. Christ Church owns this policy. The Vestry agreed on the following resolution:

“The Vestry of Christ Church hereby designates that the purpose of the cash surrender Guardian Life Insurance policy #2916448 received as a donation is restricted to funding principal payments made on debt that resulted, in part, from the Doorways to Discipleship capital campaign and investment program.”

George E. McCall made the motion to accept the resolution. Cotton seconded the motion. All present were in favor. None opposed. The resolution was adopted.

Dan said that there is still a \$64,000 deficit in the 2020 budget. He said there will be a specific recommendation forthcoming about balancing the budget.

### **Approval of November Meeting Minutes**

The November 19, 2019, Vestry meeting minutes were distributed prior to the meeting by email and were presented at the meeting by Elizabeth Fletcher, Secretary of the Vestry. Anne noted that “remand”

should be changed to “remind.” Elizabeth asked for a Vestry member to make a motion to accept the minutes. Norma made the motion to accept the minutes. Cotton seconded the motion. All Vestry members present voted in favor; none were opposed. The motion carried.

#### **New Business**

Dr. Chip Whitlock was presented as a new Canterbury Counseling Board Member. Elizabeth Fletcher made the motion that he be approved. Cotton Clarke seconded the motion. All were in favor. The motion carried.

#### **Ministry Area Reports**

Ministry Area Reports from department heads were distributed prior to the meeting via email. There were no updates or additions.

#### **Adjournment**

The meeting was adjourned with prayer at 6:38 PM.

Respectfully submitted, Sherri Allred, Clerk of the Vestry