

## **Vestry Meeting Minutes: Tuesday, July 20, 2021, 5:00 PM**

**Present:** Nelson Arrington (Junior Warden), Dena Benedict (Senior Warden), Milton Bates, Emily Davis, Sam Erwin, Norma Givens, Bill Hardaway, Nancy Kennedy, Chris Klasing (Co-Treasurer), Wade Kolb (Assistant Chancellor), Russ Miller (Secretary of the Vestry), Cindy Poe, Reid Sherard, Dan Seaman (Co-Treasurer), Penn Williams, Kellie Wilson (Senior Associate Rector), Sherri Allred (Clerk).

**Not Attending:** Jordan Earle, Betsy Elliott, Elizabeth Fletcher, Cecil Nelson (Chancellor)

**Guest:** Kristin Bennett, Director of Resource Development

The Rev. Kellie Wilson opened the meeting with prayer at 5:00 PM.

### **Executive Summary of Actions:**

- The Vestry approved a motion to distribute \$134,841 for third quarter 2021 from the Christ Church Endowment.
- The Vestry approved the June 2021 minutes as presented.

### **Senior Warden's Report:**

Dena reported that the staff returned July 6. She thanked Nancy and Mary Camilla Kennedy and Betsy Elliot for providing a reception while on campus. There are a lot of volunteer opportunities to get involved to assist volunteers and other staff.

### Hiring Updates

- Fabio is now facilities assistant
- Shantel Lee is the new receptionist
- Anne Green Buckner will be joining the staff as Director of Family Ministries beginning August 9.
- Eric Travis will join as the Director of youth ministry on Sept. 1.
- Scott Fleischer will be joining the staff on Sept. 15 as Pastoral Care priest.
- Dena introduced Kristin Bennett who joined the staff July 6 as Director of Resource Development.
- Close to hiring an assistant in the media area.
- A candidate is scheduled to interview for the assistant youth director.
- HR continues working to find a nursery coordinator/assistant for children's ministry.

### **Junior Warden's Report:**

#### Budget:

Nelson reported that the new budget process is in the works. It starts with the Vestry approving priorities, estimates of pledge revenues and other revenues from the treasurers, then it goes through ELT. Once the process starts in Ministry Areas, Vestry liaisons need to work with the MA heads to come up with a budget. Nelson said this should not be a wish-list budget, but rather a best guess of a realistic budget. Instead of having a budget that gets cut in half. We expect you to be a part of that process. The goal is to have that complete by the November meeting.

### Safety Protocols:

Harrison asked Nelson to put in some safety protocols with regards to the Parish House so there will be some changes taking place that will not be popular on the front end. There will also be controlled entrance into the church. Police presence will change with officers being stationed closer to the church and Parish House where they are more accessible. Protocols are being put together and will be communicated to the parish.

### **Associate Rector's Report:**

Kellie reported that the staff is focusing on the fall homecoming per Harrison's request when he left for sabbatical. She said there is a lot of energy and a lot of nerves because it is a high-performing staff. Kellie asked for the Vestry's help with recruiting and volunteers. The ELT has begun working on the major events calendar through July 2022. Dena is working on revising some wording in the priorities and will provide that information.

### **Treasurer's Report:**

Dan reported that there is a new temporary employee helping in the Business Office. Vestry received the July revenue report via email. He said it will be a while before financial reports for the end of the previous month can be provided before the Vestry meeting. He reported that June's revenue is almost exactly on track and there is no reason to be concerned or think we'll do anything other than meet goals. Expenses finished \$127,000 better than budget last month and he believes it will be the same next month. He will send reports as soon as they are available.

The Vestry received details for a third quarter endowment draw prior to the meeting. Chris reported it as a routine request.

Milton Bates made motion to approve \$134,841 for third quarter 2021 to be the distributions from the Christ Church Endowment. Nelson Arrington seconded the motion. There was no discussion. All were in favor. The motion passed.

### **Minutes from June meeting:**

Emily Davis made a motion to approve the June minutes as presented. Sam Erwin seconded the motion. There was no discussion. All were in favor. The motion passed.

### **Committee Reports:**

Property: Dena received a report from Jordan that all is going well with property, grounds, and landscaping.

Preschool: Reid reported that there was a meeting with Dena, Nelson, Suzanne, Christine, and Reid to talk about the relationship between the preschool and church. CCEP currently operates independently from the church. The discussion surrounds whether that should be encouraged and formalized or should the preschool be more directly a church ministry (like choir, etc.). The Rector asked that those conversations continue.

### **Other Notes:**

- Homecoming is scheduled for September 12 at 5:30 pm. Reid will be cooking BBQ for 500 people. Karen will prepare some side dishes. Reid said it will take a lot of help

because it needs to be a wonderful event. Please talk with your networks and encourage everyone to be involved.

- Nancy asked Vestry members to attend church and Sunday School on August 22 and Wednesday night suppers (Common Table) beginning Sept. 1. She said a successful homecoming will lead into a successful Annual Giving campaign.
- Kellie said the Faith Development team is calling to recruit Sunday School teachers.
- Bill reminded Vestry to participate in staff appreciation and staff encouragement; The employee engagement project begins with interviews this week. Bill will present a report of the findings from the interviews. He said it is important to make sure staff feels they can speak up.
- Dena reminded Vestry that there will be a family and children service this Sunday at 9 am. Kellie will do a sermon related to children and families.
- Milton gave a historical report on the past priests at CCEC. He also noted that most churches the size of Christ Church have 6-8 priests. He said having extra priests would help relieve the time pressures on Harrison and Kellie.
- The September Vestry meeting will be at CCES.

The meeting adjourned at 6:03 pm.