

***“To love others as Christ loves us”***

**Christ Church Vestry Minutes  
Christ Church Episcopal School, Upper School Presentation Room  
Tuesday, October 17, 2023 (Revised 11/28/2023)  
5:00 pm**

**Attending:** Harrison McLeod (Rector), Bill Hardaway (Senior Warden), Bryant Nixon (Junior Warden), Nelson Arrington (Asst. Treasurer), Betsy Elliott, Betty Parker Ellis, Norma Givens, Julie Haas, Dexter Hagy, Josh Hudson (Secretary of the Vestry), Kay Jenkins, Chris Klasing (Treasurer), Wade Kolb (Asst. Chancellor), Paul Landis, Martha Louise Lewis, Cecil Nelson (Chancellor), Cindy Poe, Phil Peterson, and Michelle Brown (Clerk of the Vestry).

**Absent:** Sam Erwin, Betsy Baumgardner

Fr. Wallace Adams-Riley, CCES Sr. Chaplain, led a Compline Service in the Upper School Chapel beginning at 5:00 pm.

David Padilla, CCES Headmaster, offered a welcome to the Vestry and passed out CCES School Snapshots (A Report to the Christ Church Vestry).

Martha Louise Lewis is the school’s Vestry liaison and gave her perspective with CCES as communicant, alumni and parent of alumni at this hallmark mission of Christ Church.

**Rector’s Report – Harrison McLeod**

- Lisa Hunt turned in her resignation last week. She served in her position as Pastoral Care Coordinator for 19 years.
- Harrison is encouraged regarding the strong participation of activities within the parish.
- At the end of the staff meeting this morning the Parish Retreat was discussed coming up in February. The speaker will be Barbara Crafton, who is an Episcopal priest.
- We are exploring remote working options for the staff. They will be able to work from home two days a week. This will not apply to all depending on what the job duties are. There is more work to be done and we will keep everyone posted. The offices will not be closed. Most decisions will be maintained within each ministry area. This will roll out as a trial for a couple of months to see what needs to be adjusted. There is a draft of the proposal that will be sent out for the Vestry members to review.
- It was discussed with the Leadership team to have breakfast together on Tuesdays to maintain fellowship within the staff; this will not be a working breakfast.

A discussion took place.

This weekend we will have a couple of events. The Marriage Ministry Weekend on Oct. 21-22 will feature the Rev. Dr. Frank Wade from Washington D.C. and the Food Truck Fest on Oct. 22, which is the formal kick off for the Annual Giving 2024 Season. Then Discovery Weekend coming up on Oct. 27-29 will have about 20 participants signed up

### **Senior Warden – Bill Hardaway**

- October Birthdays
  - Josh Hudson - 15th
  - Harrison McLeod - 31st
- New signage is going up around campus with the help of Phil Peterson, Chantal Smith, Cindy Poe, Milton Bates, Betty Parker Ellis, as well as Randy and Ella Tucker. Everything should be completed before the convention.
- The parking lot looks great.
- The Diocesan Convention is coming, and volunteers are needed. You can sign up online. It will be November 10<sup>th</sup> and 11<sup>th</sup>.
- The Annual Giving Food Truck Festival is this weekend, please sign up for that.
- We would like to have all vestry pledges in by Thursday and have 100% participation.
- The Young Adult Annual Giving will be Thursday evening.
- Please come out to Discovery Weekend.
- The Parish Retreat will be the last weekend in February 2024.

### **Junior Warden – Bryant Nixon**

Bryant presented a list to Bill and Harrison to form a committee for the Master Plan. The following individuals have been asked to be on the committee:

Jim Cothran  
Donald Duncan  
Dexter Hagy  
Bill Hardaway  
Edith Hardaway  
Harrison McLeod  
Bern Mebane  
Kevin Mertens  
Laurens Nicholson  
Eric Philpot  
Cindy Poe  
Christine Skelton  
Penn Williams

Bryant would like this group to review the draft proposal that will go out to the architect firms requesting proposals which will be reviewed and will come back to the Vestry.

### **Treasurer Report – Chris Klasing**

August was a challenging month. The income was below budget, the revenue was below budget, and the YTD income is below budget. We did not have to go into the operating reserve. It appears that September revenue was robust and, although the books had not yet been closed, YTD revenue will be closer to budget as of September 30. We are still about \$60k short on overall revenue. We are still a bit behind but not as far behind as the August numbers indicate.

The Leadership team is close to completing their budget. There is a \$439k deficit that they are working on, and a plan has been made to meet and to discuss next week. The next thing is to present the

proposed budget to the Finance Committee in the first week of November and the Vestry will see it at the next meeting.

### **Approval of Minutes**

**Motion:** Cindy Poe moved to accept September 19, 2023, minutes after amendment. Phil Peterson seconded the motion. No discussion. All were in favor. None were opposed.

**Motion:** Paul Landis made a motion to adopt the August 31, 2023, minutes. Betsy Elliott seconded the motion.

A discussion took place regarding a reminder from the Rector to include certain wording that would amend the August 31, 2023, minutes.

**Motion:** Martha Louise Lewis made a motion to include that Harrison reminded the Vestry present that this was a called meeting so that the Resolution was the only item on the agenda. Dexter Hagy seconded the motion. No discussion. All were in favor. None were opposed.

A discussion took place regarding the August 31, 2023, minutes being amended.

**Motion:** Martha Louise Lewis made a motion that says, *“The vestry then voted on adoption of the resolution as modified. A majority voted in favor, the motion passed, and the resolution as modified was adopted.”* Betsy Elliott seconded the motion. All were in favor. None were opposed.

More discussion took place regarding how minutes should be documented.

### **New Business**

**Motion:** Paul Landis made a motion to approve the Fourth Quarter Endowment Draw estimate. Martha Louise Lewis seconded the motion. No discussion. All were in favor. None were opposed.

### **Committee/Team Reports**

Martha Louise Lewis

- Martha Louise invited all to come worship at CCES and provided a schedule of regular services.
- CCES Headmaster David Padilla presented information from the past to the present.

Betty Parker Ellis

- The Communications Office is going paperless which is a popular cost-saving move used by many places these days. However, since there are some parishioners who prefer to continue receiving the paper version, the “Opt-In” Campaign was set up for that purpose. The remaining parishioners will receive mailers by email.
- Jessica and Katy have given the redesigned monthly calendar very careful thought. Originally it was designed for larger size paper. Since many parishioners typically stock 8.5 x 11 size paper only at their home computers, Jessica and Katy have redesigned this calendar to this size so that it will print out easily at home without sacrificing readability.

Cindy Poe

- GOAL meeting will be Monday, November 6, at 6:30pm in the sanctuary. We are expecting 630 people from 29 different congregations. Volunteers are needed.
- Have requested extra handicap parking.
- Anne Arrington is coordinating volunteers.
- Security has been requested, which Kevin Mertens is looking into.

Norma Givens

- Norma provided information from the worship committee. Sunday is important because it is Children's Sabbath. The backside of the flyer talks about the Christmas Pageant Rehearsals. There is also a brochure about music and the events that will take place.
- The worship department has everything planned out for 2024.
- Norma passed out calendars to the Wardens.

Dexter Hagy

- Dexter gave an Annual Giving update. There have been 257 pledges that total \$1,113,000.00.
- Harrison, the Leadership Team, and the Annual Giving Cabinet are making phone calls to folks about their giving. They are reaching out to young adults, new members, members who give but don't pledge, and members who give but give the same amount.

**Other Business:**

No other business updates.

**Devotion offered by Josh Hudson**

The meeting was adjourned with prayer at 6:30 pm.