

“To love others as Christ loves us”

**Christ Church Episcopal Vestry Minutes
Christ Church All Saints Center – Room 100
Tuesday, February 20, 2024**

Attending: Harrison McLeod (Rector), Bill Hardaway (Senior Warden), Bryant Nixon (Junior Warden), Nelson Arrington (Treasurer), Betsy Baumgardner, Betty Parker Ellis, Norma Givens, Dexter Hagy, Chris Klasing (Asst. Treasurer), Paul Landis, Martha Louise Lewis, Smyth McKissick IV, Cecil Nelson (Chancellor), Angelle Reichert, Kay Jenkins, Mary Holt Murphy, Julie Haas.

Minutes Taken by: Bryant Nixon

Attending by Phone: none

Not in Attendance: Wade Kolb III (Asst. Chancellor), Phil Peterson

Guests: The Faith Development Team: The Reverend Kellie Wilson (Senior Associate Rector; Director of Children & Youth Formation, CCEP), Cara Horn (Director of Children’s Ministries) Joleen George (Director of Youth Ministries), Trudy Bell (Nursery Director).

Welcome & Prayer

The Reverend Dr. Harrison McLeod (Rector) opened the meeting in prayer at 5:00 p.m.

Ministry Area Update

Harrison welcomed Kellie Wilson, Cara Horn, Joleen George, and Trudy Bell to give a ministry area update on the Faith Development Team.

Kellie reviewed the Faith Development Team Vision, Purpose, Mission, and Values.

Cara gave a presentation on her typical day and highlighted the need for volunteers.

Joleen also gave a presentation of her role and highlighted the need for and biggest challenge of getting volunteers to help with the program. Joleen shared a story of a 13-year-old youth who was baptized on the recent ski trip.

Trudy introduced her ministry and told the vestry of the growth in the Sunday nursery over the last few years. Trudy also reviewed the other times that the nursery provides childcare and the challenges of scheduling qualified staff for the nursery.

Kellie closed the presentation with a review of the highlights of the various committees and activities that the faith development team accomplishes each year. Kellie also reviewed the requirements of the Safe Church program that is required by the diocese and the national church. The vestry asked several questions related to Safe Church and the challenges it presents but also of the importance of the program.

Harrison thanked the team for their continued work on this important ministry.

Harrison reminded the vestry of the acolyte ministry which currently has 80 youth involved. Harrison thanked the vergers for their part in this ministry. Harrison also reminded the vestry of several other programs that are youth based including the Choral Academy.

Rector's Report – Harrison McLeod

Harrison noted that:

- The vestry retreat was a great success and more will be communicated on this soon.
- Lent has started with Children's Communion, Shrove Tuesday Pancake Supper, and Ash Wednesday services.
- A reminder of several events this weekend with Barbara Crafton beginning on Friday and concluding on Sunday
- Wes Clarke has been elected as Secretary but is absent tonight due to illness.

Senior Warden's Report – Bill Hardaway

- Several Birthdays were recognized.
- Safe Church for the vestry will be scheduled and all are expected to participate.
- Bill acknowledged those who attended (ushers, vergers, and greeters) training on Active Shooter and "Stop the Bleed".
- Bill presented a motion on behalf of Phil Peterson and the safety committee for up to \$12,000 for the purchase of two-way digital radios and "Stop the Bleed" kits. Bill Hardaway moved to approve the motion as presented. Mary Holt Murphy seconded the motion. There was a discussion on protocol for distribution, use, need for, and responsibilities around the radios. Kevin Mertens and Jim Cothran will have primary responsibility. All were in favor. None were opposed.
- Bill asked for feedback on the vestry retreat. Many agreed that both the substance and results of the retreat were good.
- Bill discussed the four strategic focus groups that have been discussed in the retreat. This will be a 3-to-5-year process. Bill acknowledged those who will lead the groups as follows: Dexter Hagy, Resource Development; Paul Landis, Governance; Kay Jenkins, Engagement; and Bryant Nixon, Master Plan.

Junior Warden's Report – Bryant Nixon

- Kevin and Bryant have agreed to make progress with Johnson Controls on improving the controllability of the HVAC system in the Parish House. Bryant will be back with the vestry with more information.
- Bryant noted that the master plan will be a part of a needed comprehensive plan for fixed assets including land and buildings to include maintenance and upkeep.

Treasurer's Report – Nelson Arrington and Chris Klasing

- Nelson reviewed the report distributed with the meeting materials.
 - CCEP

- Nelson reminded the vestry that an approved 2024 Budget is needed as soon as possible. The audit begins in April, and the goal is to have a budget approved at the March vestry meeting.
- Chris asked for Approval by motion of reserve draw of \$95,360 from deficit reserve to close 2023 budget. Bryant Nixon motioned, and Mary Holt Murphy seconded the motion. Discussion included:
 - Chris Klasing and Harrison explained the deficit reserve and gave some history on the reserve. The balance of the reserve prior to this motion is approximately \$160k. The fund is one of the restricted funds on the balance sheet.
 - Harrison asked for a vote, and all were in favor. None were opposed.
- Review 2023 Final Treasurer’s Report
- Chris introduced the subject of the needed approval of the first quarter 2024 Endowment Distribution. Bryant Nixon moved to approve the Q1 2024 Endowment Distribution in the amount of \$135,006. Martha Louise Lewis seconded the motion. Discussion included:
 - A general discussion on giving to the endowment.
 - All voted in favor of the action. None were opposed.
- Chris reviewed the background of the CCEP 2024 Budget. Chris noted the significance of grant income in the recent past and current year in the budget. Tuition remission for the preschool for employees and rate increases were reviewed. Bryant Nixon made a motion to approve the 2024 preschool budget including revenues of \$2,463,906 and expenses of \$2,508,506. Angelle Reichert seconded the motion. After a brief discussion, all voted in favor, and none were opposed.

Approval of Minutes from January 16, 2024:

After a brief clarification provided by Harrison on the content of the minutes, Smyth McKissick moved to accept the January 16, 2024, minutes as presented. Betsy Baumgardner seconded the motion. No discussion. All were in favor. None were opposed.

Committee/Team Reports: Martha Louise Lewis, Betty Parker Ellis, Norma Givens, and Angelle Reichert provided a few highlights and reminders for their committees.

Other Business

None

Closing Devotion was offered by Cecil Nelson.

The meeting was adjourned with prayer at 6:50 p.m.